

COBA LEADERSHIP TEAM MINUTES

August 14 and 16, 2017

Present: Gloria Buchanan, Mark Frank, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, Valerie Muehsam and Joey Robertson.

1. COBA Committee Reports.

- a. Critical Thinking Committee Report. The Leadership Team reviewed the Critical Thinking Committee Report. The committee came up with a working definition for critical thinking. The Dean will share the working definition at the fall faculty/staff meeting. A critical thinking GAT will also need to be created. The next step for the committee is to share best practices and a critical thinking rubric at the COBA Learning Retreat.
- b. Communication Skills Committee Report. The Leadership Team reviewed the Communication Skills Committee Report. The communication skills committee came up with recommendations to enhance students' communication skills. The next step for the committee is to share the communication skills rubric and best practices with faculty at the COBA Learning Retreat.
- c. Intellectual Contributions Committee Report. The Leadership Team reviewed the Intellectual Contributions Committee Report. The next step is ask the committee to create a table of the past 4-5 years of publications by the spring semester to evaluate the quality of recent research. Grouping journals will provide faculty a list of journals that are prestigious, acceptable, and predatory.

2. Miscellaneous.

- a. The Leadership Team discussed the possibility of expanding recognition of faculty.
- b. The Dean will email the agenda of the Fall Faculty/Staff Meeting to the Leadership Team.
- c. Discussion was held on faculty responsibilities. Each faculty member is expected to do research, be an effective educator, and provide impactful service.